

**KOHL STREET KIDS Preschool 2024-2025 Registration Form**

**825 Kohl Street, Broomfield, CO 80020**

**303-466-8355 x103**

[kohlstreetkids@gmail.com](mailto:kohlstreetkids@gmail.com)   [broomfielducc.org/ksk](http://broomfielducc.org/ksk)

**PLEASE FILL OUT A SEPARATE FORM FOR EACH CHILD YOU ARE ENROLLING AT KOHL STREET KIDS**

CHILD'S NAME \_\_\_\_\_ BIRTHDATE \_\_\_\_\_ Age (2024-25) \_\_\_\_\_

PARENT/GUARDIAN  
NAME

Parent/Guardian I \_\_\_\_\_

Parent/Guardian II \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_

\_\_\_\_\_

CITY/ ZIP CODE \_\_\_\_\_

\_\_\_\_\_

HOME PHONE \_\_\_\_\_

\_\_\_\_\_

CELL PHONE \_\_\_\_\_

\_\_\_\_\_

EMAIL ADDRESS \_\_\_\_\_

\_\_\_\_\_

PLACE OF  
EMPLOYMENT \_\_\_\_\_

\_\_\_\_\_

WORK ADDRESS \_\_\_\_\_

\_\_\_\_\_

CITY/ZIP CODE \_\_\_\_\_

\_\_\_\_\_

WORK PHONE \_\_\_\_\_

\_\_\_\_\_

**ALL PAPERWORK MUST BE COMPLETED AND ALL FEES PAID BEFORE YOUR CHILD'S FIRST DAY AT KOHL STREET KIDS.**

**This form must be returned to the center with a \$50.00 per child registration fee.** A 10% discount is given on tuition for each additional child in the family and United Church of Broomfield members receive a 10% discount on all children enrolled. No discounts on Drop-in. Scholarship funding is available to those families in need of financial assistance (upon approval from the board and available funds). If you are currently on scholarship, you must reapply for the 2024-25 school year by August 20<sup>th</sup>. If on scholarship, there will be no discounts applied. **Registration fees are non-refundable.** Please let us know if we can help with questions or provide more information.

**PLEASE CHECK ONE** (fees listed are monthly):

✓	Preschool 8:30-11:30AM		✓	Enrichment 11:30AM-2:30PM		✓	After School 2:30PM-4:30PM	
	Monthly Rate: 2 days per week	\$250.00		Monthly Rate: 2 days per week	\$230.00		Monthly Rate: 2 days per week	\$250.00
	Monthly Rate: 3 days per week	\$295.00		Monthly Rate: 3 days per week	\$275.00		Monthly Rate: 3 days per week	\$290.00
	Monthly Rate: 4 days per week	\$395.00		Monthly Rate: 4 days per week	\$375.00		Monthly Rate: 4 days per week	\$360.00
	Monthly Rate: 5 days per week	\$450.00		Monthly Rate: 5 days per week	\$430.00		Monthly Rate: 5 days per week	\$420.00
	Drop-In rate if space available	\$35.00		Drop-In rate if space available	\$35.00		Drop-In rate if space available	\$40.00

**PLEASE CHECK THE DAYS OF THE WEEK YOU WILL BE USING:** Mon. \_\_\_\_\_ Tues. \_\_\_\_\_ Wed. \_\_\_\_\_ Thurs. \_\_\_\_\_ Fri. \_\_\_\_\_

## KOHL STREET KIDS Preschool 2024-2025 Registration Form

**PLEASE READ AND SIGN THIS FORM.**

ANY CHANGES TO THE ABOVE INFORMATION MUST BE SUBMITTED TO KOHL STREET KIDS BEFORE THE START OF THE 2024-25 SCHOOL YEAR.

### **ADDITIONAL INFORMATION**

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**Tuition is due upon receipt, August through May.** Tuition for August will be prorated. Tuition reserves your space at the center, whether or not your child(ren) use(s) the reserved days. This includes the part-time programs. If additional days are needed, you must have approval from the Director. A drop-in fee will be added to your invoice for those days. Full days will be billed separately.

**We do not prorate for sick days, holidays, winter/spring break or no-show days.** There are no vacation days given. Please refer to the Parent Handbook for more information.

Please note: you will receive your invoice via email the 1<sup>st</sup> of each month from [toptrack@msn.com](mailto:toptrack@msn.com) or [ucbucctreasurer@gmail.com](mailto:ucbucctreasurer@gmail.com). There will be an option for you to pay invoices online using Credit card. Please watch for information regarding this on your invoices.

**A \$35.00 late fee will be charged to unpaid accounts on the 10<sup>th</sup> of the month unless prior arrangements are made with the Director or Church Treasurer.**

There is a \$25.00 fee added to your account for all returned checks.

Late pick up fees are added to your invoice; please read the Parent Handbook for description and rates.

**All past due invoices from the 2023-2024 year must be paid before enrollment can be finalized.**

If you need to drop from the center or need to change your program scheduling, please notify the Director immediately. A change to the reserved schedule requires a two-week notice. A one-month notice is mandatory for withdrawal of the program, NO EXCEPTIONS. All changes must be approved by the Director and re-enrollment is not guaranteed. See the Parent Handbook for more information.

We do not offer a Summer Program.

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### **THE \$50 REGISTRATION FEE MUST ACCOMPANY THIS FORM.**

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I/We agree to accept full responsibility for the fees required for my/our child to attend Kohl Street Kids Preschool and BASE Program (KSK) and have read and understand the above policies. I/We further understand that additional paperwork will be required before school begins for enrollment to be complete.

\_\_\_\_\_  
Parent/Guardian I Signature

\_\_\_\_\_  
Parent/Guardian II Signature

THANK YOU FOR ENROLLING YOUR CHILD IN THE 2024/2025 PROGRAM AT KOHL STREET KIDS. WE LOOK FORWARD TO WORKING WITH YOU AND YOUR CHILDREN.

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